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From: CMLTA <cmlta@cmlta.org>
Sent: 11/4/2026 10:42 AM
To:
Subject: CMLTA Early Renewal Deadline Reminder - Oct. 31

CMLTA COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF ALBERTA

2027 RENEWAL DUES - PAY EARLY AND SAVE!

September 15 - October 31: $375
November 1 - November 30: $425
December 1 - 31$550 (MLT Dues + $125 admin fee)
After December 31: $650 (MLT Dues + $225 admin fee)

How to Renew for 2027

Complete the following steps:

- Sign in to the Member Portal
- Update Your Profile
- Complete Current Learning Plan (2025/2026)
- Create a New Learning Plan (2026/2027)
- Pass Jurisprudence Exam
- Complete Required Declarations
- Pay Dues
- Confirm and Download Registration

Click here to view a PDF of the renewal steps.

Click here to view a video of the renewal steps.

Continuing Competence Program (CCP)

Tips for Completing Your CCP

1. When in Doubt, Give an Example: Including a specific example in your learning activity log responses can help demonstrate to the auditor what you learned and how the learning relates to your professional practice. Ask yourself:

- What did I learn?
- How did this learning expand my knowledge?
- How did it influence or apply to my work as an MLT?

2. Review Your Responses from the Auditor's Perspective: Before submitting your CCP, reread your responses as though you are the auditor reviewing them for the first time. Consider:

- Would someone unfamiliar with me or my learning activity understand what I learned?
- Do my responses demonstrate more than simply reading a summary or attending an activity?
- Do my responses clearly show how I expanded my knowledge and applied that learning to my professional practice?

3. Review CCP Support and Resources: Recognizing that CCP Version 5 (CCP v5) is still in its early years of implementation, we encourage all registrants to take advantage of the resources and support available on the CMLTA website to support you in completing CCP v5 and to provide examples of effective submissions.

The following may be helpful navigating version 5 of the CCP:

- CCP v5 Manual
- CCP v5 Introduction Video
- How to Create a Self-Assessment and Learning Plan Guide
- How to Complete the Self-Assessment video
- How to Complete a Learning Plan and Activity Log video

MLT Hours Worked:
You can either enter the hours worked to date or, if possible, please estimate the hours worked by December 31.

Recent Graduates with Provisional MLT Practice Permits:
Before starting your renewal for 2027, please remember to upload a copy of your CSMLS Statement of Examination Results or Certificate and a copy of your MLT diploma/degree in your member profile under “Change My Registration” to be upgraded to a full-standing Practice Permit. Official e-transcripts stating the date the MLT diploma/degree is awarded will be accepted in lieu of a diploma/degree.

Did you join the CMLTA this year?
If you just joined the CMLTA this year, you must complete your Continuing Competence Program (CCP) requirements for this year before renewing for next year. This means you must create a learning plan for 2026 AND complete it before renewing. If your learning plan appears to be ‘stuck’ during the renewal process, try clicking on “Save for Later”.

Retiring/Moving Out of Province/Leave of Absence:

MLTs whose employment status has changed and will not be renewing their registration and MLT Practice Permit for 2027 must notify the CMLTA by submitting a Notice of Non-Practice through their member profile on their Home Page under “Change My Registration.”

Direct all renewal questions to cmlta@cmlta.org or consult the website: www.cmlta.org.

