

STEPS TO REGISTRATION AS A GENERAL MLT

For Internationally Educated Medical Laboratory Technologists

Below is an overview of the registration process for becoming a General MLT member of the CMLTA. Only registered members of CMLTA can use the title “Medical Laboratory Technologist,” or the initials “MLT” after their name. This overview is provided as a four-step guide. Please visit www.cmlta.org for further details on each step.

Note:

- Timelines are estimated.
- All fees are listed in Canadian dollars (2024).
- Fees are estimates and do not include costs associated with travel, meeting documentation criteria, etc.

Timeline	Tasks	Fees	Details
Step 1: To begin a Prior Learning Assessment, the CSMLS requires an Alberta address or confirmation from the CMLTA that you plan to live in Alberta. If you are currently outside Alberta but plan to live here, you must request admission through the CMLTA to start your PLA. If you would like us to request admission to the PLA, please provide your full name, an email address, and the country where you completed your MLT education. We will forward your information to the CSMLS and notify you when that is complete. Once the CSMLS is notified of your plans to move to Alberta, they can start the Prior Learning Assessment process.			
Step 2: Canadian Society for Medical Laboratory Science (CSMLS)			
6 – 18 months	a) Complete the CSMLS Personal Competency Rating Booklet and the CSMLS Online Self-Assessment (OSA) diagnostic report	\$60	These two documents will help you determine whether to pursue certification.
	b) Complete the CSMLS prior learning assessment (PLA) application		
	c) Complete an academic credentials evaluation from an approved organization	\$230 - \$ 380	Check the CSMLS PLA Handbook for a list of approved organizations.
	d) Complete an English or French language proficiency test (if required by CSMLS)	\$140 - \$300	
	e) Attach the required documents		
	f) Include the application fee	\$820 - \$975	
	g) Submit the completed application package		

Timeline	Tasks	Fees	Details
	h) Submit the technical report fee when required	\$720 - \$875	
	CSMLS will assess your application package and write a technical report that states whether you are eligible to write the National Certification Examination: If you are eligible to write the National Examination, you can apply for a Provisional Registration, which allows you to practice as a medical laboratory technologist under direct supervision.		If you are not eligible to write the National Certification Examination, the areas in which you need to upgrade will be detailed.

Timeline	Tasks	Fees	Details
Step 2: National Certification Examination CSMLS			
2 – 6 months	a) Register online for the General Certification Examination		
	b) Include the registration fee	\$995 - \$2580	
	c) Pass the examination		
	CSMLS assesses the results of your examination: • If you pass the General Certification Examination, you can apply for full registration with CMLTA. • If you do not pass, you can attempt the exam one more time before requiring extra education.		
Step 3: CMLTA Registration			
1 week	Submit the following documents to CMLTA:		Application process is online (www.cmlta.org) under: Registration – Internationally Educated MLTs Visit www.cmlta.org to review the language policy.
	a) Initial application form		
	b) CSMLS Prior Learning Assessment stating equivalency and examination eligibility		
	c) CSMLS Confirmation of Examination registration		
	d) English Language Proficiency Assessment (if applicable)	\$140 - \$300	
	e) Criminal Record Check	\$65	
	f) 2 pieces of photo identification		
g) Payment of application fee	\$75		
	CMLTA will review documents to confirm eligibility for provisional registration. If approved, payment of the MLT dues is required.	\$425	MLT dues are half the amount if registration is not required until after July 1.

Timeline	Tasks	Fees	Details
	Provisional registration for 12 months is possible if you have been deemed eligible to write the National Certification Exam.		Provisional registration allows you to work under direct supervision until you pass the National Certification Exam.
Step 4: Upgrading Registration Status (CMLTA)			
5 days	Email a copy of your CSMLS exam results or CSMLS certificate to the CMLTA and request that your registration status be upgraded.		CMLTA will assess your documentation. If all requirements are met, you will be issued a full-standing practice permit on one of the 3 registers: General, Diagnostic Cytology, or Clinical Genetics.