

DIRECTORY OF MOTIONS

The CMLTA Council meets quarterly to make decisions and motions that set the strategic direction for the CMLTA. Below is a directory of the motions made (effective September 2021).

Council Meeting Date	Motions
<p>March 27, 2021</p>	<ol style="list-style-type: none"> 1. Council accepts the Consent Agenda as presented. 2. Council accepts the Action Agenda as amended. 3. Council moves to accept the ED/R report as presented. 4. Council moves to change the CMLTA's member management system to Alinity and approves all associated costs with the change of systems. 5. Council moves to accept the ED/R compliance report for PP-1. 6. Council moves to approve the publishing of the Directory of Motions, excluding those with confidential or private information. 7. Council moves to approve the 2020 Annual Report content as presented as it meets the criteria outlined in legislation. 8. Council moves that the following regulated members on Council will sit as non-voting members, effective April 1, 2021: <ul style="list-style-type: none"> • Marie Grabowski • Harpreet Manhani • Jelili Mustapha 9. Council moves to cancel the 2021 election in order to comply with Bill 30. 10. Council moves that the Financial Statements of the College of Medical Laboratory Technologists of Alberta for the year ended December 31, 2020 be accepted as presented by Bruce Mahon of Mahon and Associates Chartered Professional Accountants. The Council directs Sally Abou-Zeki (CMLTA President) and Danielle Marchand (Chair of the Finance/Audit Sub-Committee) to sign the Financial Statements. 11. Council moves to appoint Mahon and Associates Chartered Professional Accountants to complete the 2021 audit. 12. Council moves to accept the fourth quarter financial reports including the budget vs. actuals document and budget vs. actuals summary. 13. Council moves to accept the ED/R compliance reports for FP-2 and FP-3. 14. Council moves to approve the cost of hiring a temporary Manager of Continuing Competence for a term of one year. 15. Council moves to recognize the contributions of Domingo Chavez and Aaron Zelmer to Council during their terms as Public Members and extends to them its gratitude and appreciation.
<p>June 26, 2021</p>	<ol style="list-style-type: none"> 1. Council moves to accept the consent agenda as presented. 2. Council moves to accept the action agenda as amended. 3. Council moves to accept the ED/R report as presented. 4. Council moves to amend Bylaw 2.2 to read as: The Council of the College shall consist of the following members: <ol style="list-style-type: none"> (a) Six Regulated Members; (b) Six Public Members; and

	<p>(c) Ex-officio members as determined by Council. Council appoints a President and Vice President from the regulated members and public members of council.</p> <ol style="list-style-type: none"> 5. Council moves to accept the first quarter financial reports including the budget vs. actuals document and the summary of budget vs. actuals variance report. 6. Council moves to accept the ED/R compliance reports for FP-2 and FP-5. 7. Council moves to approve the publishing of the 2021 Directory of Motions, excluding those with confidential or private information. 8. Council accepts the compliance report for personnel policy PP-2. 9. Council moves to approve those programs which have been approved by an accreditation agency engaged by CSMLS as evidence that an applicant possesses the education requirements to provide evidence of competence in the practice of the profession. 10. Council moves to include professional liability insurance as a registration requirement. 11. Council moves to uphold the current declaration questions on all applications and add declarations regarding: <ul style="list-style-type: none"> • Termination of employment due to incompetence in the provision of professional services. • Academic misconduct. 12. Council moves to uphold the current requirements regarding proof of citizenship and English language proficiency. 13. Council moves to uphold the current HPA requirements regarding disclosure of information. 14. Council moves to uphold the current sections of the regulation and add jurisprudence modules completion to registration requirements. 15. Council moves to purchase iPads, apple care, and iPad cases/keyboards for both Council and Committees to ensure access to virtual meetings and documents.
<p>September 18, 2021</p>	<ol style="list-style-type: none"> 1. Council moves to accept the action agenda as amended. 2. Council moves to accept the ED/R report as presented. 3. Council moves to accept the second quarter financial reports including the budget vs. actuals document and budget vs. actuals summary. 4. Council moves to accept the ED/R compliance reports for FP-2 and FP-4. 5. Council moves to accept the changes to FP-4 as presented. 6. Council moves to approve the publishing of the Directory of Motions, excluding those with confidential or private information. 7. Council moves to accept the ED/R compliance report for PP-3. 8. Council moves to accept the proposed changes to the CMLTA fee schedule. The refund policy and removal of administration fees for new registrants will take effect immediately and the ability for new applicants to take advantage of the \$400 renewal dues for new registrants will come into effect on January 1, 2022. 9. Council moves to appoint Indigenous Consultant, Joanne Lethbridge Pompana, as an Ex-Officio member on Council and the Legislation Sub-Committee effective September 18, 2021, for a term ending October 1, 2022. Proposed compensation will be in keeping with the committee chair honorarium.

December 4, 2021

1. Council moves to accept the consent agenda as distributed.
2. Council moves to accept the action agenda as distributed.
3. Council moves to accept the ED/R report as presented.
4. Council moves to accept the third quarter financial reports including the budget vs. actuals document and budget vs. actuals summary.
5. Council moves to accept the ED/R compliance reports for FP-1 and FP-2.
6. Council moves to accept the ED/R compliance report for PP-4.
7. Council moves to approve the publishing of the Directory of Motions, excluding those with confidential or private information.
8. Council moves to confirm and accept the 2022 meeting dates as amended:
 - March 26
 - June 11
 - September 24
 - December 3
9. Council moves to appoint Jessica Wiebe as Vice President for 2022.
10. Council moves to accept the proposed changes to CP-15.
11. Council moves to accept the amended changes to FP-3, remove CP-22, and replace it with the new honorarium and expense procedure outlined in Appendix II of the Finance Policies.
12. Council moves to appoint the following regulated members to the Legislation Sub-Committee:
 - Sally Abou-Zeki
 - Catherine Ancheta
 - Tracy Bucko
 - Cheri Burant
 - Pamela Churko
 - Meagan Graff
 - Harpreet Manhani
 - Pauline Tomlin
13. Council moves to approve the addition of a short-term disability plan to the CMLTA's benefit package.
14. Council moves to **accept the auditor's plan for the 2021 audit as presented to Council** in the engagement letter for the audit of the CMLTA for the year ended December 31, 2021 and directs the President to sign the letter of engagement.
15. Council moves to appoint Jessica Wiebe and Jelili Mustapha as a signing authority for CMLTA as per policy FP-3.

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| | <ol style="list-style-type: none">16. Council moves to approve the 2022 annual budget and quarterly expected revenue and expenses as presented.17. Council moves to approve the list of resources to support the work of the CMLTA and Council.18. Council moves to recognize the contributions of Sally Abou-Zeki, Tracy Bucko, and Pauline Tomlin to Council. |
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